

OFFICE OF MANAGEMENT AND BUDGET

Departmental Program Structure and Outcome Measures

Support the advancement of the elected officials' policy agenda through recommendations on resource allocation, fiscal policy, and the effective and efficient operation of County government.

Recommendations

Budget Preparation and Administration

Fiscal Policy and Planning

- Macro fiscal projections and planning
- Fiscal policy analysis

Public Services Program (Operating Budget)

- Analysis of proposals
- Expenditure and revenue monitoring
- Transaction review and processing (budget and positions)
- Management analyses
- Collective bargaining support
- Fiscal impact analyses
- Grants coordination

Capital Improvements Program (Capital Budget)

- Analysis of proposals
- Debt capacity analysis
- Expenditure monitoring
- Review of "Programs Of Requirements"
- Management analyses

Administration and Management Support

- Leadership
- Strategic planning
- Process management
- Measurement
- Information technology
- Office administration
- Staff training and development

The Office of Management and Budget carries out its mission in partnership with all County government departments and agencies. Particularly important partnerships are with Finance, Human Resources, and the Department of Technology Services.

DEPARTMENTAL OUTCOMES	FY01 ACTUAL	FY02 ACTUAL	FY03 ACTUAL	FY04 BUDGET	FY04 ACTUAL	FY05 APPROVED
County taxes as a percentage of personal income	4.16	4.24	4.12	4.13	^a 4.13	4.19
Bond rating	AAA	AAA	AAA	AAA	AAA	AAA

^aEstimated; will be updated on completion of the FY04 Comprehensive Annual Financial Report.

MANAGEMENT AND BUDGET

PROGRAM:

Budget Preparation and Administration

PROGRAM ELEMENT:
PROGRAM MISSION:

To provide recommendations to the County Executive and County Council, and act where appropriate, on resource allocation, fiscal policy, and related matters

COMMUNITY OUTCOMES SUPPORTED:

- Ensure high value for tax dollars
- Ensure accountability
- Support fiscal integrity and public confidence in County government

PROGRAM MEASURES

	FY01 ACTUAL	FY02 ACTUAL	FY03 ACTUAL	FY04 BUDGET	FY04 ACTUAL	FY05 APPROVED
Outcomes/Results:						
County taxes as a share of personal income (%)	4.16	4.24	4.12	4.13	^b 4.13	4.25
Bond rating	AAA	AAA	AAA	AAA	AAA	AAA
Service Quality:						
Receipt of Government Finance Officers Association Distinguished Budget Presentation Award	Yes	Yes	Yes	Yes	Yes	Expected
Efficiency:						
Executive budget meetings (hours) ^a	32.0	40.5	35.2	40.0	34.5	35.0
OMB staff overtime (hours worked) ^a	2,619	2,604	1,849	2,600	1,868	1,900
OMB workyears per thousand population	0.035	0.034	0.029	0.030	0.030	0.028
Value of operating budget requests analyzed per OMB workyear (\$million)	97.1	100.5	114.2	119.4	118.5	136.1
Workload/Outputs:						
Value of operating budget requests analyzed (\$million)	2,922.5	3,024.6	3,026.2	3,283.1	3,257.6	3,591.9
Number of CIP projects requested/reviewed ^a	119	622	207	568	529	TBD
Inputs:						
Expenditures (\$000)	2,447	2,605	2,544	2,617	2,503	2,743
Workyears	30.1	30.1	26.5	27.5	27.5	26.4

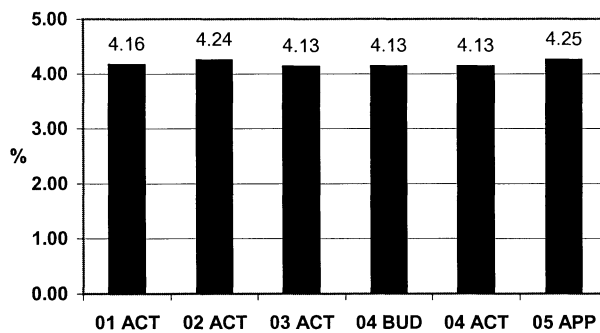
Notes:

^aFY01 and FY03 are off-years for the biennial CIP.

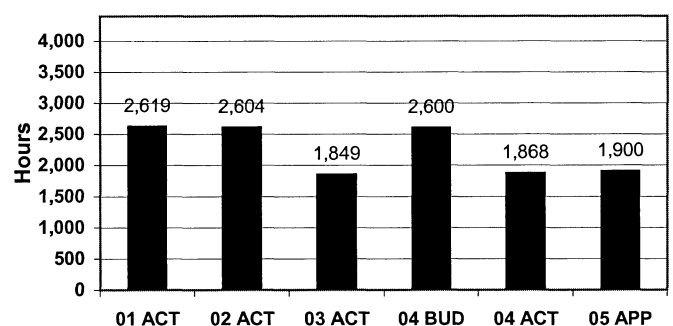
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EXPLANATION:

County Taxes as a Share of Personal Income



Overtime Hours Worked



PROGRAM PARTNERS IN SUPPORT OF OUTCOMES: Department of Finance, Office of Human Resources, Department of Technology Services, operating departments and agencies.

MAJOR RELATED PLANS AND GUIDELINES: Government Finance Officers Association Budget Preparation Guidelines, Generally Accepted Accounting Principles.